Meeting Minutes

Date: 29/08/17 Day: Tuesday Time: 12pm – 1pm

|  |  |
| --- | --- |
| Team Member | Status |
| Maxim Koh | Present |
| Aarond Dino | Present |
| Alice McKellar | Present |
| Luke Tran | Late (15 minutes) |

Progress on Tasks

|  |  |  |
| --- | --- | --- |
| Task | Assigned to | Status |
| Sprint Plan | Max & Luke | Completed |
| Getting environment setup | Alice | Completed |

Discussion Points

* Whether the project needs an option page or menu page
* Researched OBASS features and information
* Setting up MYSQL on Alice’s PC
* Testing links and troubleshooting Logon Feature

Assigned Tasks

|  |  |
| --- | --- |
| Task | Assigned to |
| Component Diagrams | Luke |
| Justification for selected architecture pattern | Luke |
| Data Flow diagram | Max |
| Logical and Physical Diagrams | Max |
| Logon Feature | Aarond |
| Check Formatting pages | Alice |
| Get data base functioning | Alice |